

REQUEST FOR QUOTE (RFQ)

Debden Recreation Board – Skating Rink Roof Shingle Removal & Replacement

1. Introduction

The Debden Recreation Board, on behalf of the Village of Debden, is seeking quotes from **qualified roofing contractors** for the removal and replacement of shingles on the Debden Skating Rink.

- **Location:** Debden Skating Rink, #236 2nd Street East, Debden, Saskatchewan
- **Approximate Roof Area:** 235 ft × 130 ft (≈ 30,550 sq ft)
- **Type of Work:** Full shingle removal, disposal, sheathing replacement as required, installation of synthetic underlayment and new shingles meeting or exceeding the specified product.

This RFQ is open to all qualified contractors meeting the requirements outlined below.

2. Scope of Work

2.1 Materials (Specified or Equivalent)

Contractors must supply materials meeting or exceeding the following specifications:

- **IKO Cambridge Dynasty shingles**
 - *Upgraded shingle for high-wind areas*
 - *Limited lifetime warranty*
 - *Equivalent products may be proposed but must meet or exceed these specifications.*
- **Synthetic underlayment** covering the entire roof surface
- All required **shingling fasteners and supplies**
- **Landfill/disposal fees** included in pricing

2.2 Labour Requirements

- Remove and properly dispose of all existing shingles
- Replace roof sheathing **as required** (include unit price per sheet)
- Install synthetic underlayment over entire roof surface
- Install new shingles
- Provide a minimum 10-year labour warranty

2.3 Travel & Equipment

- Travel charges may include fuel, trucks, equipment mobilization, and related costs

3. Contractor Qualifications

All contractors:

- Must carry **valid Contractor Liability Insurance** (coverage amount to be stated in submission)
- Must hold **current WCB coverage** in good standing, letter of Clearance will be required

- Will be responsible for complying with all applicable **Saskatchewan Occupational Health & Safety Regulations**
- Must ensure all workers are trained and competent for roofing work
- Have demonstrated experience with large-surface roofing projects

4. Quote Requirements

Quotes are to include the following cost breakdowns:

1. **Materials**
 - Shingles (IKO Cambridge Dynasty or equivalent)
 - Underlayment
 - Fasteners and supplies
 - Landfill/disposal fees
2. **Labour**
 - Removal and disposal
 - Installation
 - Sheathing replacement (unit rate per sheet)
3. **Travel / Mobilization Costs**
4. **Applicable taxes**
5. **Warranty details**
 - Manufacturer warranty
 - Labour warranty (minimum 10 years)

5. Submission Instructions

Quotes must be submitted in writing and should include:

- Company name and contact information
- Proof of liability insurance
- WCB clearance letter
- Detailed cost breakdown (materials, labour, travel, disposal)
- Proposed schedule and estimated project duration
- Warranty documentation
- Any proposed equivalent materials (if applicable)

Submission Deadline:

July 3, 2026

Submit To:

Debden Recreation Board c/o Village of Debden PO Box 155 Debden, SK S0J 0S0 Email submissions (PDF) to debdenrecreationboard@gmail.com Drop-off: Village of Debden #204 2nd Avenue East

6. Evaluation Criteria

The Debden Recreation Board, in consultation with the Village of Debden shall examine the quotations submitted pursuant to the terms of this RFQ under the strict assumption that the submissions are “best and final” quotation and pricing. Submissions will be evaluated based on:

- Compliance with material specifications
- Total cost and clarity of breakdown
- Contractor qualifications and experience
- Warranty terms
- Proposed schedule
- Safety record and WCB standing

7. Additional Information

The lowest or any bid may not necessarily be accepted. The Debden Recreation Board reserves the right to reject any or all tenders. Evidence of competency shall be provided if requested.

Bidders are encouraged to examine worksite at #236 2nd Street East, Debden to confirm all building measurements and to ascertain extent and nature of all conditions which may affect performance of the Work, the materials required and project schedule.

For more information on the proposed work, please contact Jennifer @ (306)468-7862 or debdenrecreationboard@gmail.com. Questions and clarifications should be submitted in writing. Verbal discussions are deemed to be informal only.