

Minutes of the Meeting of the  
Council for the Village of Debden  
Held December 12, 2024 at  
the Village Office Chambers

**Present**

Mayor: Rod Fisher

Councillors: Cecile Compagna, Raymond Brad, Jonathan Wensley

Administrator: Tamara Couture

**Call to Order**

A quorum being present Mayor, Rod Fisher, called the meeting to order at 7:00 p.m.

**Agenda:**

199/24 Compagna: That the agenda with additions be adopted as presented.

Carried

**Minutes:**

200/24 Brad: That the minutes of the November 6, 2024, meeting be adopted as read.

Carried

201/24 Wensley: That the minutes of the First Meeting of Council be adopted as read.

Carried

**Correspondence:**

202/24 Fisher: That the following Correspondence be approved as presented:

Saskatchewan Housing Authority- 2023 Settlement Municipal Share

Carried

**Financial Statements:**

203/24 Wensley: That the financial statements and bank reconciliation for the month of November 2024 be approved as presented.

Carried

**Accounts for Approval:**

204/24 Compagna: That the accounts payable Batches 145 to Quick Cheque for the month of November 2024 in the amount of \$164,209.31 be accepted as presented.

Carried

**Water Reports:**

205/24 Fisher: That the water report for the month of November 2024 be accepted as presented.

Carried

**Time Sheets:**

206/24 Fisher: That the Maintenance Time Sheet be approved as presented.

Carried



207/24 Fisher: That the Administration Time Sheet be approved as presented.  
Carried

**Payment Requests:**

208/24 Compagna: That stale dated Cheque #28098 in the amount of \$215.00 be canceled and re-issued to the Debden Rec Board.  
Carried

209/24 Compagna: That we refund the Debden Roadrunners \$50.00 for hall rental due to maintenance issue.  
Carried

**Contracts & Agreements:**

210/24 Fisher: That the Village renew the Hauler Agreement with Dean Lehouillier for 2025.  
Carried

211/24 Brad: That the Village enter into the attached lease agreement with SaskPower for Lot 11 Block 4 Plan 96PA00906 for pole storage.  
Carried

**Fraud:**

212/24 Brad: That the Village Council discussed the possibilities and actions that could constitute fraud within the Village of Debden. Council is aware of the possibility of fraud and checking accounts being paid and supplies being ordered for the Village of Debden as a watch for any unusual activity. Employees are aware of a zero tolerance policy for fraud committed against the Village of Debden.  
Carried

**Moving Permit:**

213/24 Wensley: That Council acknowledges the moving permit for the Village Seacan.  
Carried

**Revenue Sharing Declaration:**

214/24 Fisher: The Council of the Village of Debden confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and



- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

**Bylaw:**

215/24 Fisher: That Bylaw 7/2024, being a Bylaw to Incur Debt for a Municipal Shop be introduced and read a first time.

Carried

216/24 Brad: That Bylaw 7//2024, being a Bylaw to Incur Debt for a Municipal Shop be read a second time.

Carried

217/24 Compagna: That Bylaw 7/2024 be given all three readings at this meeting.

Carried Unanimously

218/24 Wensley: Bylaw 7/2024, being a Bylaw to Incur Debt for a Municipal shop, forming part of these minutes be read a third time, adopted, signed and sealed.

Carried

**Rates:**

219/24 Fisher: That the attached rates for 2025 be set for 2025.

Carried

**Annual Appointments:**

220/23 Compagna: Under the Uniform Building and Accessibility Standards Act, Council appoints: Chris Gates (BOL105), Karly Heatcoat (BOL421), Ben McLeod (BOL758), Ryan Shepherd (BOL360), Raymond Humenny (BOL635), Jerry Wintonyk (BOL142), Dale Wagner (BOL379), Dwayne Williams (BOL122), Janelle Cox (BOL696), Rachel Gervais (BOL307) and Dan Knutson (BOL112) of CCASK Building Standards as the Building Officials for the Village of Debden.

Carried

221/24 Fisher: That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007* the VILLAGE OF DEBDEN appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025 through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Pam Malach, Stew Demmans, Stu Hayward, Kevin Kleckner, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin,

Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Furthermore,

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007* the VILLAGE OF DEBDEN appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025 through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

222/24 Fisher:

That pursuant to Subsection 220(1) of *The Municipalities Act*, the VILLAGE OF DEBDEN appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Kevin Kleckner, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Rick Leigh, Tyler Shandro and Kenneth Tan.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Furthermore, pursuant to Subsection 221(1) of *The Municipalities Act*, the VILLAGE OF DEBDEN appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

223/24 Fisher:

That Council appoints Tyler Paslawski as the Pest Control Officer for 2025.

Carried

**Reserves/Transfers:**

224/24 Fisher:

That the amount equivalent to the unused budget amount from 530-210-120 (Roads), 530-210-140 (Sidewalks) and the budgeted transfer amount be transferred to the Roads/Sidewalk Reserve Account.

Carried



225/24 Fisher: That the amount equivalent to the 2024 Budgeted equipment reserve (\$5,000.00) be transferred to the Equipment Reserve Account.  
Carried

226/24 Fisher: That the amount equivalent to the 2024 Infrastructure Revenue be transferred to the Water/Sewer Reserve Account.  
Carried

**\*\*Note: 10:30 Tamara Couture left the Council Chambers for discussion\*\***

**\*\*Note: 10:43 Tamara Couture returned to the Council Chambers\*\***

**Employees:**

227/24 Fisher: That the following gratuity gift cards be purchased.  
Tamara Couture-\$500.00  
Dean Andersen- \$250.00  
Carried

228/24 Fisher: Council sets the following wages effective January 5, 2025:  
Dean Andersen receive a Cost of Living increase of \$0.50/hour to \$32.00.  
Tamara Couture receive an increase to \$38.00 to align with the UMAAS municipal Salary grid.  
Carried

**Christmas Lights:**

229/24 Fisher: That the Village purchase 2x\$100.00 appreciation gift cards for Roger and Brett Couture.  
Carried

**Administration:**

- Fire Agreement
- Future Development- Waste Disposal

**Adjourn:**

230/24 Brad: That this meeting be adjourned at 11: 40 p.m.

Mayor:  
Rod Fisher



Administrator:  
Tamara Couture

