

Minutes of the Meeting of the
Council for the Village of Debden
Held November 9th, 2023 at the
Village Office Chambers

Present

Mayor: Rod Fisher

Councilors: Norman Cyr, Raymond Brad, Cecile Compagna

Administrator: Tamara Couture

Call to Order

A quorum being present Mayor Rod Fisher called the meeting to order at 7:00 p.m.

Agenda

160/23 Brad: That the agenda be accepted as presented.
Carried

Minutes:

161/23 Brad: That the minutes of the October 12th, 2023 meeting be approved as read.
Carried

Correspondence:

162/23 Compagna: That the following Correspondence be approved as presented:
Shellbrook Chronicle- Advertising
STARS- Donation
Carried

163/23 Brad: That we place an ad in the Shellbrook Chronicle Christmas Edition.
Carried

Financial Statements:

164/23 Cyr: That the financial statements and bank reconciliations for the month of October 2023
be approved as presented.
Carried

Accounts Payable:

165/23 Cyr: That the accounts payable for the month of October 2023 in the amount of
\$74,838.87 be approved as presented.
Carried

Water Reports:

166/23 Fisher: That the water report and verification for the month of October 2023 be approved as
presented and reviewed.
Carried

Time Sheets:

167/23 Fisher: That the Administration and Foreman Time Sheet be approved as presented.
Carried

DELEGATE 7:30 Into the Weeds Cannabis

Zoning Amendment-

168/23 Fisher: That Council makes a motion to authorize the amendment of Zoning Bylaw 2/2023 to permit Cannabis Retail Businesses in the C1 District as a Discretionary Use.
Carried

Tax Enforcement:

169/23 Cyr: That properties where arrears are equal to or less than ½ previous year levy be deleted from Form 1- List of Arrears.
Carried

170/23 Cyr: That the List of Arrears has been presented to Council and that Tax Enforcement commence on these properties.
Carried

171/23 Cyr: That Council acknowledges that no tenders were received for the advertised properties- Parcel 133176966 Roll 116 and Parcel 133176865 Roll 121.1. That the Administrator removes taxes from tax roll and add to Tax Title Property.
Carried

Infrastructure Investment Plan:

172/23 Brad: That the Village of Debden amend their Fire hall Infrastructure Investment Plan #2122-006309 for a start date of June 1, 2023 and end date of December 31, 2024 and decrease the CCBF contribution amount accordingly. Furthermore that the Village leave IIP #2223-006585 as submitted at \$45,000 CCBF contribution.
Carried

Traffic Bylaw:

173/23 Fisher: That we table Item #12 Traffic Bylaw until the next meeting due to time restraints under the Procedure Bylaw.
Carried

SGI:

174/23 Cyr: That we purchase a package policy with \$2,000,000.00 liability.
Carried

Canada Summer Jobs:

175/23 Brad: That the Village makes application for funding through Canada Summer Jobs for two (2) full-time summer positions at the rate of \$15.00/hour.
Carried

Revenue Sharing Declaration:

176/23 Compagna: The Council of the Village of Debden confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

Sask Housing:

177/23 Compagna: That Council acknowledges the 2022 Settlement Share from Saskatchewan Housing Corporation.

Carried

Water:

178/23 Fisher: That Council acknowledges and approves the Quality Assurance and Quality Control (QAQC) Policy as updated and authorizes Administrator to send to WSA.

Carried

179/23 Compagn: That Council authorizes BCL Engineering to post a Notice to Vendors for a Call for Suitable Treatment Solutions.

Carried

180/23 Compagna: That Victor and Helen Jean be reimbursed for prepaid November/December 2023 utility billing.

Carried

Maintenance:

181/23 Brad: That Council approves of Employee Time Off Request for Dean Andersen December 23-26, 2023 on arrangement of Back Up Testing for those days.

Carried

- Storage Rental-grader
- Soil- Lagoon Erosion

Administration:

182/23 Brad: That Council approve holiday request for February 5-12, 2024.

Carried

- Christmas Hours
- Admin Meeting December 13 Shellbrook
- Back Up Testing-Gaudry
- WTP Alarm- cancel as no longer working

Adjourn:

183/23 Brad:

That this meeting be adjourned at 10:35 p.m.

Mayor:
Rod Fisher

Administrator:
Tamara Couture

APPROVED