

Minutes of the Meeting of the
Council for the Village of Debden
Held on November 10, 2022
7:00 p.m. at the Village
Meeting Chambers

Present

Mayor: Rod Fisher

Councillors: Raymond Brad, Cecile Compagna, Norm Cyr

Administrator: Tamara Couture

Call to Order

A quorum being present Mayor, Rod Fisher, called the meeting to order at 7:00 p.m.

Agenda

150/22 Cyr: That the agenda be accepted as presented.
Carried

Minutes:

151/22 Cyr: That the minutes of the October 13, 2022 meeting be approved as read.
Carried

152/22 Cyr: That the minutes of the October 18, 2022 Special meeting be approved as read.
Carried

Correspondence:

153/22 Fisher: That the following Correspondence be approved as presented:
Shellbrook Chronicle- Upcoming advertising campaigns
Carried

154/22 Fisher: That the Village put an ad in the Christmas edition of the Shellbrook Chronicle.
Carried

Financial Statements:

155/22 Compagna: That the financial statements for the month of October 2022 be approved
as presented.
Carried

Accounts Payable:

156/22 Compagna: That the accounts payable for the month of October 2022 for \$160,310.99 be
approved as presented.
Carried

Water Reports:

157/22 Cyr: That the water report for the month of October 2022 be approved as reviewed and
presented.
Carried

Time Sheets:

158/22 Cyr: That the Maintenance Time Sheet be approved as presented.
Carried

159/22 Cyr: That the Administration Time Sheet be approved as presented.
Carried

Delegate- 7:30-8:25 Mario Boisvert and Michelle Boisvert on behalf of Triple M Daylighting requesting a location to place excess snow. Council stated they would talk to the Foreman and respond to them. Mr. Boisvert again questioned the 3-Year Tax Free Policy in regards to the new build along the highway. Council explained it was not being considered as the Policy was abolished in 2018 by resolution of Council.

Tax Enforcement:

160/22 Fisher: That properties where arrears are equal to or less than ½ previous year levy be deleted from Form 1- List of Arrears.
Carried

161/22 Fisher: That the attached List of Arrears has been presented to Council and that Tax Enforcement proceed on these properties.
Carried

Contracts:

162/22 Brad: That the Village renew the Lagoon Hauler agreement with Dean Lehouillier for 2023.
Carried

163/22 Brad: That the Village renew the attached short-term agreement with Clayton Air Service for 2023 and 2024 once proof of insurance is obtained.
Carried

Debden Centennial:

164/22 Fisher: That Council acknowledges the Financial Statement to October 31, 2022 for the Debden Centennial Committee. Furthermore, Council acknowledges the donation disbursements the Committee has chosen for the surplus of the event and authorizes the Administrator to release the funds.
Carried

Revenue Sharing Declaration:

165/22 Fisher: The Council of the Village of Debden confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and

- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

Fraud:

166/22 Cyr:

That the Village Council discussed the possibilities and actions that would constitute fraud within the Village of Debden. As a small business, trust may be placed in employees of the Village of Debden. Council is aware of the possibility of fraud and checking accounts being paid and supplies being ordered for the Village of Debden as a watch for any unusual activity. Employees need to be aware of a zero tolerance policy for fraud committed against the Village of Debden.

Carried

Borrowing:

167/22 Cyr:

BE IT RESOLVED that application be made to the Local Government Committee for permission to borrow the sum of Three Hundred Thousand (\$300,000.00) in 2023 repayable over a period of 10 years, for the purpose of Water Treatment Plant Upgrade; AND that the amount of the said debt shall be payable in equal monthly installments of principle and interest in the years 2024 to 2028 inclusive with interest at a rate of 6.45% and prime + 1%; fixed rate for years 2029 to 2033.

Carried

Administration Report:

Snow Pile/Tax Agreement Request- 116 1st St W
Main Street Fire Hydrant - Insurance
Office closed Monday November 21-appointment

Adjourn:

168/22 Compagna:

That this meeting be adjourned at 11:35 p.m.

Carried

Mayor:
Rod Fisher

Administrator:
Tamara Couture