

Minutes of the Meeting of the
Council for the Village of Debden
Held December 10, 2020 at 7:00 p.m.
at the Village Office Chambers

Present

Mayor- Rod Fisher
Councilors: Norman Cyr, Paulin Beaulac, Cecile Compagna
Administrator: Tamara Couture

Call to Order

A quorum being present Mayor, Rod Fisher, called the meeting to order at 7:00 p.m.

Agenda

244/20 Compagna: That the agenda with additions be accepted as presented.
Carried

Minutes:

245/20 Fisher: That the minutes of the November 3, 2020 meeting be adopted as presented.
Carried

246/20 Fisher: That the minutes of the First Meeting of Council be adopted as presented.
Carried

Correspondence:

247/2020 Cyr: That the following Correspondence be acknowledged as presented:
Debden Heritage Manor- Culvert
Municipalities of Saskatchewan- Letter to SARM-name change
Shellbrook Chronicle- Publishing minutes
Gary Vidal- Welcome to new Council
Debden Community Center- COVID 19 Protocol
Government of Saskatchewan- Assistance COVID 19 outbreak
ATAP- Spring Training
Municipalities of Saskatchewan- Service Options
Debden Recreation Board- November 16, 2020 Minutes
Saskatchewan in Motion- Challenge
Carried

Financial Statements:

248/20 Cyr: That the financial statements for the month of November 2020 be approved as presented.
Carried

Accounts Payable:

249/20 Cyr: That the accounts payable for the month of November 2020 for the amount of \$78,022.73 be approved as presented.
Carried

Water Reports:

250/20 Beaulac: That the water report for the month of November 2020 be approved as reviewed and presented.
Carried

Maintenance Time Sheet:

251/20 Beaulac: That the Maintenance Time Sheet be approved as presented.
Carried

Administration:

252/20 Beaulac: That the Administration Time Sheet be approved as presented.
Carried

Delegate:

Mr. Derek Belair and Mr. Clayton Hannon approached Council regarding custom work and the resulting invoice for a water break and curb stop replacement at 406 4th Avenue West.

253/20 Cyr: That the Village pay the amended invoice from Triple M Daylighting for curb stop replacement at 406 4th Avenue West that reflects the removal of after hour charge and reduction in sand price.

Recorded Vote For:	Recorded Vote Against:	Absent:
Rod Fisher	Paulin Beaulac	Raymond Brad
Cecile Compagna		
Norman Cyr		

Carried

Rates:

254/20 Compagna: That Council implements the rates for 2021 as attached.
Carried

Annual Appointments:

255/20 Cyr: That Council appoints Gord Krismer & Associates as our 2021 Board of Revision. Board members to be appointed: Jeff Hutton, Clint Krismer, Gord Krismer, Kirby Bodnard, Brenda Lauf, Cameron Duncan, Dave Lang, Pam Maluch and Christina Krismer.
Carried

256/20 Cyr: That Council appoints Aileen Swensen of Gord Krismer & Associates as the Secretary to the Board of Revisions for 2021.
Carried

257/20 Cyr: That the Council of the Village of Debden appoint the following persons to represent the municipality on the Morin Lake Regional Park Board for 2021:

Mr. Luc Pouliot	Ms. Collette DeMontarnal
Mrs. Doreen Couture	Mrs. Helene Boutin
Mrs. Aline Hannon	

Carried

258/20 Compagna: That Council appoints Tyler Paslawski of District 33 RAT Eradication Program as the Pest Control Officer for 2021.
Carried

259/20 Cyr: The Village of Debden appoints Grant Thornton LLP, as Auditor for the 2020 Audit & Financial Statements as per quote dated November 2020.
Carried

260/20 Cyr: Under the Uniform Building and Accessibility Standards Act, Council appoints: Chris Gates, Karly Heatcoat and Terry Rolleston of BuildTECH Consulting & Inspections Inc. as the 2021 Building Officials for the Village of Debden.
Carried

Reserves/Transfers:

261/20 Cyr: That the amount equivalent to the 2020 Infrastructure Revenue be transferred to the Water/Sewer Reserve Account. That this amount be transferred to term account upon maturity.
Carried

262/20 Cyr: That 25% of Administrator Wages be moved to Lagoon Project expense account to reflect time spent on Lagoon project for 2020.
Carried

263/20 Compagna: That the amount equivalent to the 2020 Extrication Revenue be transferred to the Fire Department Reserve Account.
Carried

264/20 Cyr: That the Village use \$5,000 from reserves for sidewalk project and \$5,000 from reserves for road reclamation project.
Carried

Renewable Terms:

265/20 Cyr: That the renewable term set to mature on March 21, 2021 be reinvested in a Redeemable 1 year Term for \$96,670 for Water/Sewer Reserve.
That the renewable term set to mature on December 27, 2020 be reinvested in a Redeemable 1 Year Term for \$23,500 equivalent to our Current Centennial Reserve Account.
Carried

Fraud:

266/20 Compagna: That the Village Council discussed the possibilities and actions that would constitute fraud within the Village of Debden. As a small business, trust may be placed in employees of the Village of Debden. Council is aware of the possibility of fraud and checking accounts being paid and supplies being ordered for the Village of Debden as a watch for any unusual activity. Employees need to be aware of a zero tolerance policy for fraud committed against the Village of Debden.
Carried

Bylaw/Policies:

267/20 Beaulac: That Bylaw 6/2020 being a Bylaw to Establish the Community Center Board be introduced and read a first time.
Carried

268/20 Cyr: That Council amends Policy 1/2020, known as the Infectious Disease Policy as attached.
Carried

269/20 Cyr: That Council amends Policy 2/2020, known as the Pandemic & Exposure Plan, attached.
Carried

Rec Board:

270/20 Cyr: That for the 2020/2021 season, the Village reduce the waste fee for the Debden Rec Board to \$25.00/month. The utility rate is to remain the same.
Carried

****Note: 11:05 Tamara Couture left the Council Chambers for discussion****
****Note: 11:20 Tamara Couture returned to the Council Chambers****

Employees:

271/20 Cyr: That the following meeting expenses be approved:
Rocky Gaudry- \$200.00
Tamara Couture-\$200.00
Carried

272/20 Cyr: Council approves wage increases as follows:
That Rocky Gaudry receive a \$0.25/hour increase effective January 1/2021 and an increase of an additional \$0.25/hour after obtaining Water Treatment and Distribution Class 1. Each certificate thereafter will also increase another \$0.25/hour.
Tamara Couture receive a \$1.00/hour raise effective January 1, 2021.
Carried

Council Remuneration:

273/20 Beaulac: That Council acknowledges the submitted expense and Council remuneration forms and authorizes payment.
Carried

Lease:

274/20 Cyr: That Council approves signing the Lease Agreement between the Community Center and the Village of Debden Office spaces.
Carried

Emergency Services Agreement:

275/20 Cyr: That whereas the Village of Debden wishes to acquire from the Saskatchewan Public Safety Agency and the Saskatchewan Public Safety Agency wishes to provide dispatching services, the Village Council authorizes the Administrator to sign the Fire Dispatch Service Agreement as attached.
Carried

Saskatchewan Housing Authority:

276/20 Compagna: That Council acknowledge the 2019 Saskatchewan Housing Municipal Settlement Share.
Carried

Lagoon:

277/20 Beaulac: That the Village renew the Lagoon Hauler agreement with Dean Lehouillier.
Carried

278/20 Fisher:

That Council acknowledges the kw change in the Generator Tender and authorizes payment for Progress Payment Invoice 5858 in the amount of \$7492.50.
Carried

Electronic Policy:

279/20 Cyr:

That Council acknowledges the additional cost of Ipad and authorizes full payment to Raymond Brad as per the Electronic Policy.

Carried

Reports:

Maintenance:

No report, away for training.

Administrator:

Have set Christmas Hours.

Will be taking days off (to be coordinated with Jillian) through Christmas break.

Munisoft Community Project grant- January 25, 2021 due if Council have projects they want to submit for.

Adjourn:

280/20 Compagna:

That this meeting be adjourned at 12:05 a.m.

Carried



Mayor
Rod Fisher



Administrator:
Tamara Couture

