

Minutes of the Meeting of the
Council for the Village of Debden
Held May 14, 2019
at the Village Office Chambers

Present

Deputy Mayor- Todd Fry
Councilors: Norman Cyr, Paulin Beaulac, Normand Poirier
Administrator: Tamara Couture
Maintenance Report- 7:30-9:00- Rocky Gaudry

Call to Order

A quorum being present Deputy Mayor, Todd Fry, called the meeting to order at 7:00 p.m.

Agenda

101/19 Cyr: That the agenda be accepted as presented.
Carried

Minutes:

102/19 Cyr: That the minutes of the April 9, 2019 meeting be approved as read.
Carried.

Correspondence:

103/19 Fry: That the following Correspondence be approved as presented:
North West College- Invitation
Coop-a-dees Contracting-Contracting Equipment Rates
Brandt- JD3176 Loader
Sask. Housing – 2018 SHC Annual Report
SaskTel- Upcoming Rate Increase
NCTPC – Annual Meeting Minutes
Boisvert- Back Alley Closure
SGI – Fire Bylaw Policy
Government of Saskatchewan – SEAT Program
Northbound- Bylaw Enforcement Rates
Carried

Financial Statements:

104/19 Cyr: That the financial statements summary for the month of April 2019 be approved as presented.
Carried

Accounts Payable:

105/19 Cyr: That the accounts payable for the month of April 2019 for the amount of \$36971.17 be approved as presented.
Carried

Water Reports:

106/19 Beaulac: That the water report for the month of April 2019 be approved as reviewed and presented.
Carried

Time Sheets:

107/19 Cyr: That the Maintenance Time Sheet be approved as presented.
Carried

108/19 Cyr: That the Administration Time Sheet be approved as presented.
Carried

109/19 Cyr: That the Assistant Administrator Time Sheet be approved as presented.
Carried

Water:

110/19 Cyr: That Administrator mails out 30 Day Disconnect Notices to all properties which are 60 days or more overdue.
Carried

111/19 Fry: That Council approves and authorizes payment for Invoice #29 Water Treatment Plant/ Water Checks as submitted by Luc Bonneau.
Carried

112/19 Fry: That Council approves and authorizes payment for Invoice #1021-2019 and #1022-2019 for Operational oversight and training, as submitted by Phil Beaulac.
Carried

113/19 Cyr: That Council acknowledge the following site visit reports as provided by the Village of Debden's Certified Oversight Operator: March 25/19, April 6/19, April 20/19 and May 3/19.
Carried

114/19 Cyr: That Council acknowledges and approves the amended Permit to Operate Waterworks as submitted by Water Security Agency.
Carried

115/19 Cyr: That Council acknowledges the 2019 Annual Waterworks Information.
Carried

Decommissioning:

116/19 Fry: That having obtained quotes, the Village of Debden hires Wolverine Drilling Inc to decommission Well #1 and Well #2.
Carried

Tax Enforcement:

117/19 Cyr: That properties where arrears are equal to or less than ½ previous year levy be deleted from Form 1- List of Arrears.
Carried

118/19 Fry: That the attached List of Arrears has been presented to Council and that Tax Enforcement proceed on these properties.
Carried

119/19 Beaulac: That as 30 Day Final Notice has expired, Council authorizes the treasurer to proceed with title acquisition on the following properties:

Lot 17 Block 12 Plan 63PA02167

Lot 8 Block 03 Plan AB780

Lot 9 Block 03 Plan AB780

Carried

120/19 Beaulac: Whereas the Village of Debden has received title to the following properties:

Block B Plan 79PA01485 Ext 1

Lot 17 Block 12 Plan 63PA02167

Lot 8 Block 03 Plan AB780

Lot 9 Block 03 Plan AB780

Council makes a motion to advertise these four (4) properties for sale by Sealed Public Tender mailed to Village Auditor. Tenders to be received no later than July 11, 2019.

Carried

Proclamation:

121/19 Fry: That the Village of Debden proclaim June as Parks and Recreation month as per the attached Proclamation.

Carried

Building Permit:

122/19 Beaulac: That Council approves the Building Permit as submitted by Dean Demers for Lot 1 Block 2 Plan AB780.

Carried

CarWash:

123/19 Fry: That Council support the operation of the carwash located on Main Street, provided the modifications previously inspected have not been altered in any way.

Carried

Doctor Recruitment:

124/19 Fry: That Council support the Town of Shellbrook Doctor Recruitment Fund at \$5.00/capita.

Carried

Summer Students:

125/19 Cyr: That the Administrator sign the Articles of Agreement for funding of (3) three students Through Canada Summer Jobs.

Carried

126/19 Cyr: That upon reviewing resumes, the Village of Debden hire Colten Shadlock, Jayde Hinson and Liam Thiessen for the summer student positions at the rate of \$11.50/hour.

Carried

Audited Financial Statements:

127/19 Fry: That Council has reviewed and approved the Draft 2018 Financial Statements as provided by Cogent Accounting. Council authorizes Administration to sign the

Management Responsibility document. That Council ensures that there has been no subsequent event that has occurred since January 1, 2019 that could have a significant impact on the municipality's operations going forward and that no events have occurred since January 1, 2019 that would have a significant effect on these financial statements as approved.

Carried

Budget:

128/19 Fry: That the attached budget be approved as presented and adopted as the 2019 Operating budget.

Carried

Bylaw 1/2019:

129/19 Fry: That Bylaw 1/2019, being a Bylaw to Provide for a Base Tax be introduced and read a first time.

Carried

130/19 Cyr: That Bylaw 1/2019, being a Bylaw to Provide for a Base Tax be read a second time.

Carried

131/19 Beaulac: That Bylaw 1/2019 be given all three readings at this meeting.

Carried Unanimously

132/19 Poirier: That Bylaw 1/2019, being a Bylaw to Provide for a Base Tax, forming part of these minutes be read a third time, adopted, signed and sealed.

Carried

Mill Rate:

133/19 Fry: That the Village of Debden set their Mill Rate at 8.7 mills for the 2019 Taxation Year.

Carried

Bylaw 2/2019:

134/19 Fry: That Bylaw 2/2019, being a Bylaw to Provide for Incurring Debt be introduced and read a first time.

Carried

135/19 Cyr: That Bylaw 2/2019, being a Bylaw to Provide for Incurring Debt be read a second time.

Carried

136/19 Beaulac: That Bylaw 2/2019 be given all three readings at this meeting.

Carried Unanimously

137/19 Poirier: That Bylaw 2/2019, being a Bylaw to Provide for Incurring Debt, forming part of these minutes be read a third time, adopted, signed and sealed on approval from Saskatchewan Municipal Board.

Carried

Lagoon:

138/19 Fry: That Council acknowledges the April 2019 Hauled Loads manifest as presented by Dean Lehouillier.

Carried

Administration:

139/19 Fry: That the Administrator request application for Night Deposit Key through Diamond North Credit Union.

Carried

140/19 Fry: That Council approve the following days off for Administrator with Banked Time and/or Holiday Days:

May 24, May 31, June 10, and June 12-14, 2019.

That Assistant Administrator cover the days that the Village is open to the public.

Carried

Maintenance Report:

- WTP Plant valve changed, transfer pump changed
- Low water in Well #4, was due to installation of pumps
- Bulk fill station now fixed, water samples have been sent in for testing
- Gravel coming next week
- Will be line flushing next week or week after

141/19 Fry: That Council authorizes the purchase of 4 (4') or 2 (6') or 2 (8') speedbumps.

Carried

Adjourn:

142/19 Cyr: That this meeting be adjourned at 11:13 p.m.

Carried

Mayor:
Rod Fisher

Clerk:
Tamara Couture