

Minutes of the Meeting of the
Council for the Village of Debden
Held December 11, 2018 at 7:00 p.m.
At the Village Office Chambers

Present

Councilors: Normand Poirier, Paulin Beaulac, Todd Fry, Norm Cyr
Administrator: Tamara Couture

Call to Order

A quorum being present Interim Deputy Mayor, Norm Cyr, called the meeting to order at 7:00 p.m.

Agenda

285/18 Beaulac: That the agenda be accepted as presented.
Carried

Minutes:

286/18 Beaulac: That the minutes of the November 19, 2018 meeting and the minutes of the Special meeting held November 5, 2018, be approved as read.
Carried

Correspondence:

287/18 Poirier: That the following Correspondence be acknowledged as presented:
Debden Community Centre – September and October Minutes
Shellbrook & District Health Services – December Minutes
Minister of Labor – Harassment Policy Legislation
Northern Woods & Water Highway Assoc. – Funding Request
Carried

Financial Statements:

288/18 Fry: That the financial statements summary for the month of November 2018 be approved as presented.
Carried

Accounts Payable:

289/18 Beaulac: That the accounts payable for the month of November 2018 for the amount of \$25,296.22 be approved as presented.
Carried

Water Reports:

290/18 Beaulac: That the water report for the month of November 2018 be approved as reviewed and presented.
Carried

Maintenance Time Sheet:

291/18 Cyr: That the Maintenance Time Sheet be approved as presented.
Carried

Administration:

292/18 Cyr: That the Administration Time Sheet be approved as presented.
Carried

Tax Enforcement:

293/18 Cyr: That Council proceed with the process of acquiring Parcel B Plan 79PA01485.
Carried

Water/Sewer Reserve:

294/18 Fry: That any surplus from the 2018 Utility Revenue be transferred to Reserve #1 Water/Sewer Account. That this amount be transferred from Plan 24 to Water Reserve Term account upon maturity.
Carried

Fraud:

295/18 Cyr: That the Village Council discussed the possibilities and actions that would constitute fraud within the Village of Debden. As a small business, trust may be placed in employees of the Village of Debden. Council is aware of the possibility of fraud and checking accounts being paid and supplies being ordered for the Village of Debden as a watch for any unusual activity. Employees need to be aware of a zero tolerance policy for fraud committed against the Village of Debden.
Carried

Sask. Housing Authority:

296/18 Cyr: That Council acknowledges the 2017 Municipal Share for Housing Projects as provided by Saskatchewan Housing Authority.
Carried

Rates:

297/18 Beaulac: That Council implements the rates for 2019 as attached.
Carried

Council Appointments:

298/18 Beaulac: That the Village of Debden appoint Councillors to Committees of Council as attached.
Carried

Assessment Appeals Board:

299/18 Fry: That Council appoints Gord Krismer & Associates as our 2019 Board of Revision. Board members to be appointed: Jeff Hulton, Clint Krismer, Gord Krismer, Kirby Bodnard, Brenda Lauf, Cameron Duncan and Dave Lang, Charmaine Luscombe, Gail Wartman.
Carried

300/18 Fry: That Council appoints Aileen Swensen of Gord Krismer & Associates as the Secretary to the Board of Revisions for 2019.
Carried

Water Support:

301/18 Cyr: That Council approves Leroy to provide certified water support for any water and/or sewer issues that arise within the Village of Canwood during the weeks of January 26, 2019 - February 16, 2019.
Carried

****Note: 8:13 Tamara Couture left the Council Chambers for discussion****

****Note: 8:25 Tamara Couture returned to the Council Chambers****

Employees:

302/18 Cyr: That the following meeting expenses be approved:
Leroy Fiddler- \$250.00
Tamara Couture- \$400.00
Carried

303/18 Cyr: That Council approves wage increases as follows:
Leroy Fiddler- \$.75/hour to \$28.00/hour.
Tamara Couture- \$1.00/hour to \$29.00/hour.
Carried

Account Transfers:

304/18 Cyr: That the amount equivalent to 2018 Revenue Sharing for 2018 be transferred from Demand Account to Plan 24 account.
Carried

305/18 Cyr: That 50% of Administrator wages be moved to Lagoon Project Expense Account to reflect time spent on project.
Carried

Lagoon:

306/18 Fry: That Council pre-authorize legal expense for any preliminary paper work to respond to correspondence received by MLT Aitkens on behalf of Triple M Daylighting Ltd.
Carried

307/18 Fry: That Council pre authorizes the expenses for a meeting to be held Wednesday, December 19, 2018 between Clifton Associates Ltd. and Associated Engineering for the Lagoon Project.
Carried

Carwash:

308/18 Cyr: That on approval of over-seeing Council member, and once carwash plumbing is redesigned to match plumbing codes for car wash installation, Section A-2.2.3.2, as attached, the water may be connected. Meter installation is not approved at this time.
Carried

Reports:

Maintenance:

Adjourn:

309/18 Beaulac: That this meeting be adjourned at 10:15 p.m.
Carried

Mayor
Rod Fisher

Administrator:
Tamara Couture

APPROVED