

Minutes of the Meeting of the
Regular Meeting of Council for the Village of Debden
Held November 22, 2016
at the Village Office
For the Village of Debden

Present

Mayor: Rod Fisher

Councilors: Normand Poirier, Todd Fry, Paulin Beaulac, Norman Cyr

Clerk: Tamara Couture

Call to Order

A quorum being present Mayor, Rod Fisher, called the meeting to order at 7:00 p.m.

Agenda

228/16 Beaulac: That the agenda be accepted as presented.
Carried

Minutes:

229/16 Fry: That the minutes of the November 2, 2016 meeting be approved as read.
Carried

Correspondence:

230/16 Fry: That the following correspondence be approved as presented:
Shercom Industries- Recycled Rubber Products
Saskatchewan 4-H- Support Request for Forever Centennial
Shellbrook & District Health-November Meeting Minutes
Carried

Newly Elected Package:

Councilors received Election Packages and Welcome letter from Saskatchewan Ministry of Government Relations, Government of Saskatchewan Council Member's Handbook, SUMA's Elected Officials Handbook.

Policy & Procedure:

Councilors received an electronic copy of Village of Debden Policy Manual and a copy of Bylaw 1/2016, Council Procedures Bylaw.

Financial Statements:

October Financial Statements were approved at November 2, 2016 meeting.

Accounts Payable:

October Accounts Payable were approved at November 2, 2016 meeting.

Water Reports:

October Water Reports were approved at November 2, 2016 meeting.

Maintenance Calendar and Time Sheet:

October Time Sheets and Calendar were approved at November 2, 2016 meeting.

Administration:

October Time Sheets and Calendar were approved at November 2, 2016 meeting.

Debden Community Centre:

231/16 Fry: That we acknowledge and accept the rent increase to \$150 per month per office as notified by Debden Community Centre Board.
Carried

Shellbrook Chronicle:

232/16 Cyr: That we again run our Holiday Greeting Ad in the Shellbrook Chronicle's Christmas Edition.
Carried

Invigilator:

233/16 Cyr: That we approve administration to purchase a \$50 gift certificate for Invigilator compensation for final exam in lieu of mileage expense we would have paid out to travel to Prince Albert.
Carried

Public Notice:

234/16 Cyr: That we post Public Notice for December meeting to discuss and adopt 2017 Council remuneration and Council Committee rates as per Section 128(1) of The Municipalities Act.
Carried

Delegate 7:30

Dean Francisco approached Council to talk about a possible purchase of residential property in town. It is conditional on what Council will permit him to do there. He offered different ideas of what he would like to put on the lot. Council suggested he submit an actual drawn plan with permit application before they could consider anything. This was previously suggested to him. He was reminded that it is a residential lot, so he is limited by the bylaw as to what may be placed there. He will talk to building inspector and submit plans for next meeting.

Alternate Signers:

235/16 Fry: That we remove Carmen Jean, Leah Demers, Celine Parras and Aline Hannon as signers for the Village of Debden on all Debden Credit Union accounts. The current signers at the Debden Credit Union should now be Rod Fisher, Tamara Couture, Norman Cyr and Normand Poirier. Documents require any two (2) signatures; cheques require the Administrator and one (1) other signature.
Carried

Development Appeals Board:

236/16 Cyr: That we are in favor of forming the proposed Urban 55-40 Development Appeals board. Resolution to approve and adopt the final agreement will be made after final draft. At this time, we will appoint a representative to the Board.
Carried

**** Note that Councilor Cyr left the meeting due to Conflict of Interest****

Debden Rec Board:

237/16 Fry:

That we agree to reverse \$550.00 of Custom Work charges for the Debden Recreation Board for grass cutting in 2016. We will review student wage for grass cutting in 2017 if the Debden Recreation Board requires the Village of Debden to cut grass.

Carried

****Note that Councilor Norman Cyr returned to the meeting. ****

Tax Tools Workshop:

238/16 Cyr:

That we approve Tamara Couture to take the Assessment, Taxation and Tools Workshop in Shellbrook February 10, 2016.

Carried

Village Lots:

239/16 Cyr:

As per Section 48(1) of The Municipalities Act, effective November 24, 2016, we set the Village owned property lots as follows:

R1- Residential Lots- \$7,500.00

C1- Commercial Lots-\$10,000.00

C2- Commercial Lots- \$20,000 (Serviced) Lot 2-Blk 4-Plan BT837

C2-Commercial Lots- (un-serviced) will require more information

Carried

Abatement:

240/16 Fisher:

That we abate the November and December 2016 Improvement portion of municipal property tax on Lot 18 Block 03 Plan AB780 for the amount of \$139.46 as the house on that property has been torn down.

Carried

Audit:

241/16 Fry:

That we remain with the previous auditing firm for the 2016 Audit. It was previously C.S.Skrupski, now known as Cogent.

Carried

Equipment Purchase:

242/16 Fry:

That we purchase a grader, pay loader and parts pay loader from Norman Poirier for the price of \$29,000. He will consider taking our grader on trade.

Carried

Maintenance:

No maintenance report as Foreman was unable to attend.

Council Reports:

Fire-

Hall

Highway 55 Waste.

Rec & Wellness-

Health Clinic- Met with Community Centre Board to discuss Health Clinic rent and occupancy

Water-

Curling Rink- Poirier- Enough registration to have curling 3x/week. Also doing one afternoon a week.

Administration Report:

- Discussed resident requesting break on utilities of a vacant house.
- Discussed importance of Conflict of Interest, Code of Conduct and liability for Councilors only covering them while doing duties of Councilor
- Discussions on lift station and the carwash. Norm will talk to Denny again to see how the Village can work with the car wash to prevent more occurrences at lift station.

Next Meeting:

That the next meeting of Council will be on December 13,2016.

Carried

Adjourn:

243/16 Fry: That this meeting be adjourned at 10:55.

Mayor:
Rod Fisher

Clerk:
Tamara Couture