

Village of Debden
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villagedebden@sasktel.net

EMAIL CONSENT FORM

The **Village of Debden** offers residents the opportunity to receive specific municipal notes as attachments in an email, rather than by regular mail.

Transmitting information by e-mail has a number of risks that residents should be aware of. These include, but are not limited to, the following:

- E-mail can be circulated, forwarded, and stored in numerous paper and electronic files.
- E-mail can be immediately broadcast worldwide and can be received by many intended and unintended recipients.
- E-mail senders can easily misaddress an e-mail.
- E-mail is easier to falsify than handwritten or signed documents.
- Backup copies of e-mail may exist even after the sender or the recipient has deleted their copy.
- E-mail can be intercepted, altered, forwarded, or used without authorization or detection.
- E-mail can be used to introduce viruses into your computer systems.
- E-mail can be used as evidence in court.

The **Village of Debden** will use reasonable means to protect security and confidentiality of e-mail information sent and received. However, because of the risks outlined above, the municipality cannot guarantee security and confidentiality of e-mail communication, and will not be liable for improper disclosure of confidential information. For this reason, the customer must consent to the use of the e-mail for delivery of municipal notes.

Consent to the use of e-mail for the delivery of municipal notices includes agreement with the following:

1. Failure to receive an e-mailed municipal notice does not release me from my responsibility to pay any charges specified on the notice, or any penalties which may be incurred by late payment.
2. I will inform the Village of Debden of any changes in my e-mail address as soon as possible, to prevent the misdirection of notices and reduce risk of my not receiving a notice.
3. I may withdraw from e-mail delivery at any time. To do so, I will inform the Village of Debden, and all notices which were previously e-mailed to me will be sent by regular mail (previous 12 months.)

CUSTOMER ACKNOWLEDGEMENT AND CONSENT

Customer Name: _____

Customer Mailing Address: _____

Customer E-mail Address: _____

Accounts to set up for Email:

Utility Billing: No/Yes- Account # _____ **Property Tax: No/Yes- Roll #** _____ **Assessment Notice: Yes/No-Roll #** _____

I acknowledge that I have read and fully understand this document, and consent to the delivery of the specified municipal notices from the Village of Debden to me/my property by e-mail.

Customer Signature: _____ **Date:** _____

