

ESTABLISHING CURLING RINK

Village of Debden

BYLAW NO. 1/2014

A BYLAW TO ESTABLISH THE DEBDEN CURLING RINK BOARD

The Council of the Village of Debden in the Province of Saskatchewan enacts as follows:

Definition:

1. In this Bylaw, including this section:
 - (a) "Board" means the recreation board appointed pursuant to this bylaw.
 - (b) "Council" means the council of the Village of Debden.
 - (c) "Municipality" means the Village of Debden.
 - (d) "Program" means those activities normally carried on in the Debden Curling Rink.

Function:

2. The function of the board shall be:
 - (a) To manage and operate the following facilities:
 - i. The Debden Curling Rink
 - (b) To advise Council on projects to improve or extend the Debden curling rink.

Composition of board:

3. The board shall consist of 9 members, to be appointed by resolution of council, as follows:
 - (a) One member of Council
 - (b) 8 representatives from the annual meeting, of which are elected at large.
4. At first appointment of the board members, the terms of office shall be as follows:
 - (a) 4 members for a one year term.
 - (b) 4 members for a two year term.
5.
 - (a) Subject to section 4 each term of office will be two years.
 - (b) Two consecutive terms of office may be served, however, subsequent to serving two terms, there is an obligatory one year of absence from the board.
6.
 - (a) The board shall appoint one board member as:
 - (i) Chairman
 - (ii) Vice chairman, and
 - (iii) Secretary,
 - (iv) Treasurer
 - (b) That the board by unanimous decision may appoint the treasurer for a one year term from outside the board and may reverse this motion within the one year period.

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7. The seat of a member of the board who absentees himself from three consecutive meetings without authorization by resolution of the board, shall be declared vacant.
8. The seat of a member of the board shall become vacant upon receipt of a written notice of resignation by the secretary of the board.
9. The secretary of the board shall bring to the attention of the council at its next regular meeting any vacancies as they arise.
10. The board shall make recommendations, to council, to fill vacancies as they arise.
11. The council shall, by resolution, at the first meeting following receipt of the notice of vacancy, fill the vacancy.
12. 5 members shall constitute a quorum.

Meetings:

13. The board shall meet at least once a month, at a time and place as set by resolution of the board at the first meeting of the board each year, with exception and/or discretion of the voting board.
14. The secretary of the board shall, at the request of the chairperson or one-third of the members call a special meeting at a date specified in the request.
15. All meetings of the board shall be open to the public.
16. All members of the board present shall vote on each question.
17. The chairperson shall preside at all meetings.
18. If the chairperson should be unable to attend the meeting, the vice chairperson shall preside.
19. All actions of the board shall be entered in a minute book, to be kept for that purpose by the secretary and signed by the presiding officer and the secretary.
20. That the council representative shall, monthly, report in person to the council, and shall provide a written report, on the activities of the board, at the December council meeting.
21. An annual meeting of the residents of the municipality and other interested persons, shall be held in March of each year.
22. At the annual meeting the treasurer of the board shall present, for approval, the financial statement of the previous year, as well as an interim financial report of the current years operation. That the audited financial statement be made available through advertising once complete.

Powers and duties:

23. The board shall establish annual goals and objectives.
24. The financial year of the board shall be May 1 to April 30.

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25. The board shall submit a copy of its assessment of the recreation needs and its yearly goals and objectives to council before March 1 of each year.
26. The board shall before March 1 or each year, prepare a budget, being an estimate of its proposed revenues and expenditures for the current calendar years operations.
27. The board shall within its budgetary allotment manage and operate the following facilities and initiate various programs:
 - (a) Debden Curling Rink
28. The board shall advise in the management and operation of the following facilities and programs:
 - (a) Debden Curling Rink
29. The board may advise council in all matters placed before it dealing with the Debden Curling Rink.
30. All volunteers working for the board shall be considered agents of the municipality.
31. The treasurer of the board, at year end, shall submit to council their audited financial report.
32. The treasurer of the board shall deposit all funds to the credit of the board in a chartered bank or credit union and those funds shall be withdrawn only by cheque signed by the secretary/treasurer and countersigned by the chairman or vice chairman.
33. The board may advise and or make recommendations to the council with respect to improvements or extension to the municipal recreation facilities.
34. The board shall assess the recreation needs of the residents of the municipality.
35. The board shall submit to council plans for any major capital expenditures for approval before proceeding.
36. The board shall encourage and cooperate with organizations in the promotion of programs.
37. That Bylaw 2/93 be repealed.





Mayor



Clerk/Administrator Carmen Jean

Certified a true copy of Bylaw 1/2014
Passed by Council on



Administrator